MEDI-CONNECT TRIGGER TOOLS

PATIENT IMPORT EXCEL SPREADSHEET REQUIREMENTS

To import successfully, the file format must be in either Microsoft Excel 97, 2000, XP, 2003 or 2007.

The importation of data from other versions may work but are not supported.

The file layout must be as follows:

Column A:	Encounter Number
Column B:	Patient NHI Number
Column C:	Patient Name
Column D:	Patient Date of Birth
Column E:	Admission Date
Column F:	Discharge Date
Column G:	Week of Year
Column H:	Ward
Column I:	Service
Column J:	Length of Stay